

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, September 8th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through September 8th, 2025. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the unpaid bills through September 8th, 2025. Vote called. **Motion** carries 4-0.

Meeting Minutes:

Monday, August 11th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Bruner to approve Monday, August 11th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did provide a report for August 2025.

Savy Citizen: Secretary Sara Glace participated in a zoom meeting to obtain more information on Savy Citizen to better understand what the benefits are of participating in Savy Citizen. Savy Citizen is a way to inform residents or to get information out to residents about things going on around and in Halifax, Pennsylvania at a cost that may or may not be shared among the local municipalities. This involves the residents of Halifax signing up for texts messages to be sent directly to residents' phones.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission as there was meeting held on Monday, September 3rd, 2025. The discussion focused on the Sign Ordinance with more work that needs to be done at the next Planning Committee meeting scheduled for Monday, October 6th, 2025, at 7:00 p.m.

ENGINEER REPORT:

HRG, Inc. Alex Greenly was present to cover his report dated September 5th, 2025, on services that occurred during the month of August 2025.

Costa-SWMP: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the release of \$4,549.00 from the original financial security amount of \$9,071.00, leaving a remaining balance of \$0.00 for the Costa SWMP. Vote called. **Motion** carries 5-0.

12 Hilltop Circle-SWMP: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approval with the following conditions/contingences to be satisfied as set forth in the attached August 26th, 2025, letter from HRG, Inc.: Administrative Comments 1-4. Vote called. **Motion** carries 5-0.

284 Hillcrest SWMP: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to give conditional approval with the following conditions/contingences to be satisfied as set forth in the attached August 21st, 2025, letter from HRG, Inc.: Stormwater Management Comments 1&2 and Administrative Comments 1-4. Vote called. **Motion** carries 5-0.

165 Black Shoulder Lane: Owner of 165 Black Shoulder Lane submitted Stormwater Management Plans to Halifax Township on Friday, September 5th, 2025.

Matamoras Road-Grant Funding & Kyle Jury: No discussion or action taken.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated September 4th, 2025, on services during August 2025. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for August 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that boom mowing was done throughout the Halifax Township, shoulder grading was done throughout Halifax Township, the wash bay was started and waiting on garage door, and Fisher Street and parking lot were paved. The John Deere backhoe received two new front tires.

Camp Hebron guiderail: No discussion or action taken.

Chop saw: A **Motion** was made by Chairman Bechtel and seconded by Supervisor Paul to approve the purchase of a chop saw up to \$2,196.97. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done for August 2025.

FRIENDS OF FORT HALIFAX REPORT:

No one was present and no report was submitted by Friends of Fort Halifax.

NUISANCE REPORT:

3371 Peters Mountain Road: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to have Solicitor Warshawsky file a judgment against 3371 Peters Mountain Road, Halifax, PA 17032 due to no response from the property owner or tenant about the resolving the nuisance. Vote called. **Motion** carries 5-0.

63A Price Road: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to send a nuisance letter to 63A Price Road, Halifax, PA 17032 regarding a violation of Nuisance Ordinance No. 2013-8, Section 2(B) of the ordinance, growth of vegetation more than twelve (12) inches is not permitted and Section 2(F) of the ordinance, maintaining or causing to be maintained, any dangerous structure, including but not limited to, abandoned or unoccupied buildings or parts of buildings in a state of dilapidation or disrepair. Vote called. **Motion** carries 5-0.

ADMINISTRATIVE:

PSATS Health Insurance Cooperative Trust-2025 Ballot for Election of Trustees: No discussion or action taken.

PSATS Unemployment Compensation Group Trust-2025 Ballot for Election of Trustees: No discussion or action taken.

Tri-County House Request-Co-Applicant Letter: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to sunshine the approval of the Tri-County House Request Co-Applicant Letter for a grant of up to \$75,000.00 that would allow construction of six (6) new affordable townhomes for families with low to moderate incomes in Halifax Township. Vote called. **Motion** carries 5-0.

Co-Sponsor Letters: No discussion or action taken.

PennDOT Winter Maintenance Services Agreement: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the PennDOT Winter Maintenance Service Agreement to include Million Dollar Road for the next five (5) years with a payment plan for the next five (5) years. Vote called. **Motion** carries 5-0.

Dauphin County Comprehensive Plan Support Letter: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve sending a Dauphin County Comprehensive Plan Support Letter. Vote called. **Motion** carries 5-0.

Tri-County Regional Planning Commission Representative Nominations: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to re-elect Ms. Deb Everly for another two years to represent the Dauphin North Regional Planning Area for Tri-County Regional Planning Commission. Vote called. **Motion** carries 5-0.

Letter of Support for Transfer of CPC Property to NPS: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to provide a Letter of Support for Transfer of CPC Property to NPS if requested. Vote called. **Motion** carries 5-0.

Cub Scout Pack 156-Use of Fort Halifax: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to allow Cub Scout Pack 156 to use Fort Halifax to launch model rockets on Sunday, September 28th, 2025. Vote called. **Motion** carries 5-0.

OLD BUSINESS:

Keiffer Road: Solicitor Warshawsky advised that most of the deed work for Keiffer Road should be completed by the Board of Supervisor’s meeting scheduled for Monday, October 13th, 2025.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: It was advised that the Pennsylvania Fish and Boat Commission would be meeting at Fort Halifax Park with DCNR and PUC to discuss the potential of a boat launch on Monday, September 15th, 2025, at 10:00 a.m.

NEW BUSINESS:

Clint Shoop: No discussion or action taken.

2026 Workshop Meeting Dates & Advertisement: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the 2026 Workshop Meeting Dates of Monday, October 20th, 2025, at 7:00 p.m., Monday, October 27th, 2025, at 7:00 p.m., and Monday, November 3rd, 2025, at 6:00 p.m. (if necessary). and to advertise the 2026 Workshop Meeting Date. These meetings are open to the public and will be held at the Halifax Township Municipal Building located at 102 Fisher Street, Halifax, PA 17032. Vote called. **Motion** carries 5-0.

North River Road-Sean Bob: Sean Bob spoke about the difficulty of pulling out of his driveway on North River Road however a traffic study was done last year by PennDOT to reduce the speed limit along North River Road. The letter received from PennDOT requesting a reduction in speed along North River Road (SR 0147). The letter stated that: “PennDOT conducted engineering and traffic studies in accordance with 67 Pa Code § 212.108 (Speed Limit). Analysis of roadway geometry, crash data, sight distance, roadside development, speed data, and traffic volume were elements considered in the studies. The results of the speed study along North River Road (SR 0147) indicate that a change in the existing 55 MPH posting is not justified.” Sean Bob wants flashing speed limit signs to put up along North River Road (SR 0147).

Traffic Signal Box-Insurance Claim: An individual driving a semi-trailer who was not identified struck the traffic signal box and light while trying to make a right-hand turn from SR 0147 onto SR 0225. Questions were raised about moving the traffic signal box on the other side of the pole as this is the second time in two months that it has been struck.

AGENDA ITEMS FOR THE NEXT MEETING:

Savy Citizen

165 Black Shoulder Lane

Matamoras Road-Grant Funding & Kyle Jury

Camp Hebron guiderail

3371 Peters Mountain Road

63A Price Road

Co-Sponsor Letters

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

North River Road-Sean Bob

Traffic Signal Box-Insurance Claim

ANNOUNCEMENTS:

Monday, October 6th, 2025-Planning Commission Regular Meeting at 7:00 p.m.

Monday, October 13th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:04 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer