

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, May 12th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:05 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was an executive session held this evening from 6:00 p.m. until 6:45 p.m. to discuss personnel.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the paid bills through Monday, May 12th, 2025. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, May 12th, 2025. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, April 14th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve Monday, April 14th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was present and provided a report for April 2025. Chief Tim Neiter advised that fireworks are tentatively scheduled for Saturday, August 16th, 2025, depending on donations.

PLANNING COMMISSION RECOMMENDATION:

No report was submitted to the Planning Commission as there was no meeting held on Monday, May 5th, 2025.

Sign Ordinance & Advertising: No discussion or action taken.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated May 9th, 2025, on services that occurred during the month of April 2025.

Matamoras Road: HRG, Inc. Engineer Alex Greenly advised the Board of Supervisors that he is currently looking for grants to cover the necessary work on Matamoras Road.

165 Black Shoulder Road: Pictures were provided for the work done at 165 Black Shoulder Road. The Board of Supervisors raised concerns about the garage doors, piers, and decks.

Kings Storage Facility Units: Mr. Aquilla King would like to complete all earth moving exercises prior to building as to not having to put up financial security for the Kings Storage Facility Units. The Board of Supervisors advised Colton Zimmerman, representative of PennCore Consulting and Mr. Aquilla King that no building permit would be issued until everything is completed to the satisfaction of Halifax Township. It was also made known that Mr. Aquilla King would like to contest the outstanding financial charges of the Engineer and Solicitor of Halifax Township. It was advised that Colton Zimmerman, representative of PennCore Consulting try to resolve this issue with Mr. Aquilla King as both the Engineer and Solicitor are required to be in the process of building the Kings Storage Facility Unit. This item is tabled until the June 2025 Board of Supervisors Meeting.

Hartlaub Stormwater Management Exemption: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Hartlaub Stormwater Management Exemption. Vote called. **Motion** carries 5-0.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated May 7th, 2025, on services during April 2025. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for April 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised the Board of Supervisors that pictures were received for a sycamore tree on Kyle Lehman's property that raised concerns about the safety of the tree. An arborist is scheduled to come look at the sycamore tree.

Paving Around Township Building: Halifax Township Board of Supervisors received only one bid for Paving Around Township Building, New Enterprise. A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the bid of \$117,802.00 submitted by New Enterprise to pave around the Halifax Township Building. Vote called. **Motion** carries 5-0.

Keiffer Road Bids: Morgan Paving completed the paving project on Keiffer Road for \$21,000.00.

Bid Packets for Dirt & Gravel Price Road: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the advertisement for the Dirt & Gravel Project for Price Road in Penn Live and to hold a Special Meeting on Monday, June 16th, 2025, at 8:00 p.m. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done in April 2025.

FRIENDS OF FORT HALIFAX REPORT:

No one was present for Friends of Fort Halifax as there was no report for April 2025.

NUISANCE REPORT:

No discussion or action taken.

ADMINISTRATIVE:

2024 Audit and Advertisement: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to approve the advertisement in The Citizen Standard of the 2024 Audit for Halifax Township. Vote called. **Motion** carries 5-0.

Water Issue-HAWASA: Halifax Township received a letter from Katelyn Valla, of HRG, Inc. requesting a planning consistency letter from Halifax Township to be included in the application for HAWASA. A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to approve supporting the consistency letter from Halifax Township. Vote called. **Motion** carries 5-0. Halifax Township Board of Supervisors also received a complaint about not being able to contact HAWASA during weekend hours in emergency situations. It was advised that the matter was resolved.

OLD BUSINESS:

Keiffer Road: A **Motion** was made by Chairman Bechtel and seconded by Supervisor Paul to name the portion that was just paved as Old Keefer Road, and a request should be made to Dauphin County Address Assignment. Vote called. **Motion** carries 5-0.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: Halifax Township Board of Supervisors will be meeting with Pennsylvania Public Utility Commission and Norfolk Southern on Monday, May 19th, 2025, at 9:00 a.m. which cost Halifax Township approximately \$11,059.00. The Halifax Township Board of Supervisors also discussed forming a committee of Supervisor Bruner and Supervisor McBurney to look at lease options for the two (2) acres of land a Fort Halifax Park that is owned by Halifax Township.

Dauphin County EIT Committee: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to nominate Melinda Warfel as Halifax Township's representative for the Dauphin County EIT Committee with Jane Lahr as an alternate. Vote called. **Motion** carries 5-0. The next meeting is scheduled for Wednesday, May 21, 2025, at 6:30 p.m. at the Middle Paxton Township Building.

Mid Penn Bank-Commercial Lending: No discussion or action taken as there were only official papers to sign to complete the process.

NEW BUSINESS:

Wash Bay Heat System Estimate: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve the purchase of the Wash Bay Heat System of \$2,040.00 to come from the Capital Improvement Account. Vote called. **Motion** carries 5-0.

Supervisor Compensation/Ordinance: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Supervisor Compensation Ordinance. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Supervisor Compensation Ordinance. Vote called. **Motion** carries 5-0.

Old Pickup Truck Bids: No discussion or action taken.

Hydrodig Part: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the purchase of the hydrodig part at \$8,771.39 plus 10 percent due to the tariffs. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

Sign Ordinance & Advertisement

Matamoras Road

165 Black Shoulder Road

Kings Storage Facility Units

Bid Packets for Dirt & Gravel Price Road

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

Old Pickup Truck Bids

ANNOUNCEMENTS:

Thursday, May 15th, 2025-Spring Cleanup from 7:00 a.m. till 3:00 p.m.

Friday, May 16th, 2025-Spring Cleanup from 7:00 a.m. till 3:00 p.m.

Saturday, May 17th, 2025-Spring Cleanup from 7:00 a.m. till 12:00 p.m.

Monday, June 2nd, 2025-Planning Commission Regular Meeting at 7:00 p.m.

Monday, June 9th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:50 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer