

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, November 10th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:01 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the paid bills through Monday, November 10th, 2025. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the unpaid bills through Monday, November 10th, 2025. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, October 13th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve Monday, October 13th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Monday, October 20th, 2025, 2026 Budget Workshop Meeting Minutes: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve Monday, October 20th, 2025, 2026 Budget Workshop Meeting Minutes. Vote called. **Motion** carries 5-0.

Monday, October 27th, 2025, 2026 Budget Workshop Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve Monday, October 27th, 2025, 2026 Budget Workshop Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was not present and did not provide a report for October 2025.

PLANNING COMMISSION RECOMMENDATION:

A Planning Commission report was submitted as there was meeting held on Monday, November 3rd, 2025. The Planning Commission members continued discussing Sign Ordinance making changes and edits. The Planning Commission members gave Rise Street Beverage approval for two waivers and conditional approval to the Rise Street Land Development Plan. A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the two requested waivers: SLDO 404: Submission of a Preliminary Plan and SLDO 512.4: Parking Facilities within 10' of a side yard. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to give conditional approval with satisfaction of Subdivision and Land Development Comments 1-10, Stormwater Management Comments 1-5, and Administrative Items to be Completed Prior to/Upon Plan Approval Comments 1-6 set forth in the letter from HRG, Inc. sent October 31st, 2025. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Alex Greenly was present to cover his report dated November 6th, 2025, on services that occurred during the month of October 2025.

318 Matamoras Road: Discussion focused on a request for waiver § 302.D.1.b.vi-Minimum Separation from public roads, for the relief of the requirement that new impervious cover must be separated from public roads by the minimum separation distance. The Board of Supervisors were not willing to act on the waiver at this time.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated November 6th, 2025, on services during October 2025. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for October 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that boom mowing, shoulder grading, new signs were put up, and shoulder backing was done throughout Halifax Township. The Sterling 9000 transmission was rebuilt, and salt spreaders were put on two trucks.

4th & Maple Street-Tree Removal Quotes: Three quotes were received from three different vendors. Wood Wise Tree Service gave a bid of \$3,200.00, Billow's Tree & Landscaping, LLC. gave a bid of \$1,000.00, and Levi Sweigart gave a bid of \$600.00. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to accept Levi Sweigart's bid of \$600.00. Vote called. **Motion** carries 4-1.

SEO REPORT:

A report was submitted on the work that was done for October 2025.

FRIENDS OF FORT HALIFAX REPORT:

No one was present and no report was submitted by Friends of Fort Halifax.

NUISANCE REPORT:

3371 Peters Mountain Road: A phone call was received at 5:30 p.m. from Tristan Krause, the new owner of 3371 Peters Mountain Road advising that he will clean up the property in eight (8) days, Tuesday, November 18th, 2025. Since the property's title has been transferred, a new complaint will need to be filed against Tristan Krause, the new owner. The district justice will not be hearing the case on November 18th, 2025, because that was filed against Durbecs. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to conditionally give Mr. Tristan Krause the eight (8) days to clean up the property, if not, a new complaint will be filed against Mr. Tristan Krause, additionally including the previous fees spent by Halifax Township to filing the previous complaint. Vote called. **Motion** carries 5-0.

ADMINISTRATIVE:

LSA Grant for Tri-County Housing: Supervisor McBurney asked Solicitor Warshawsky to advise Gary Lenker to go through the proper channels to be added to the agenda to avoid unnecessary billing.

Ambulance Funding: No discussion or action taken.

2026 Budget-Approval for 20-Day Advertising: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to give approval to advertise the 2026 Budget in the Citizen Standard. Vote called. **Motion** carries 5-0.

Supplemental Appropriations for Budget 2025: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Supplemental Appropriations Resolution for Budget 2025. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adopt the Supplemental Appropriations Resolution for Budget 2025. Vote called. **Motion** carries 5-0.

2026 Tax Resolution: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to dispense with the reading of 2026 Tax Resolution. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to adopt the 2026 Tax Resolution. Vote called. **Motion** carries 5-0.

Resolution for Act 140 of 2024 EMS Tax: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to dispense with the Resolution for Act 140 of 2024 EMS Tax. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to adopt the Resolution for Act 140 of 2024 EMS Tax. Vote called. **Motion** carries 5-0.

Community Development Money: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to donate \$500.00 to "Thanksgiving for All" and \$1,500.00 to "Halifax Food Bank." Vote called. **Motion** carries 5-0.

Amended Solar Ordinance: No discussion or action taken.

OLD BUSINESS:

Keiffer Road-Advertisement/Ordinance: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Vacating and Closing Portion of Keiffer Road Ordinance in Halifax Township for Funk and Fetterhoff. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve advertising for the

Vacating and Closing Portion of Keiffer Road Ordinance in Halifax Township for Shoop, Bixler, and Fetterhoff. Vote called. **Motion** carries 5-0.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: No discussion or action taken.

NEW BUSINESS:

Resolution for LSA Grant: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Resolution for LSA Grant. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to adopt the Resolution for LSA Grant. Vote called. **Motion** carries 5-0.

Resolution for Dedication of Public Road-Fort Halifax Resolution: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Resolution for Dedication of Public Road at Fort Halifax Railroad Crossing. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adopt the Resolution for Dedication of Public Road at Fort Halifax Railroad Crossing. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

3371 Peters Mountain Road

Ambulance Funding

Amended Solar Ordinance

Keiffer Road-Advertisement/Ordinance

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

ANNOUNCEMENTS:

November 27th & 28th, 2025-Thanksgiving, Office Closed

Monday, December 1st, 2025-Planning Commission Regular Meeting at 7:00 p.m.

Monday, December 8th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:37 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer