

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 17032**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**Monday, January 12<sup>th</sup>, 2026, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Joseph Kanfer, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

**RECORDING MEETING:**

Halifax Township secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There were no executive sessions held in the last month.

**PUBLIC COMMENT PERIOD:**

No person spoke under public comment.

**SECRETARY/TREASURER REPORT:**

**Paid Interim Bills:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the paid bills through January 12<sup>th</sup>, 2026. Vote called. **Motion** carries 5-0.

**Current Unpaid Bills:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bill through January 12<sup>th</sup>, 2026. Vote called. **Motion** carries 5-0.

**Meeting Minutes:**

**Monday, December 8<sup>th</sup>, 2025, Regular Meeting Minutes:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the minutes for Monday, December 8<sup>th</sup>, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

**Monday, December 15<sup>th</sup>, 2025, Special Meeting Minutes:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the minutes for Monday, December 15<sup>th</sup>, 2025, Special Meeting Minutes. Vote called. **Motion** carries 5-0.

**Monday, January 5<sup>th</sup>, 2026, Re-Org Meeting Minutes:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the minutes for Monday, January 5<sup>th</sup>, 2026, Re-Organization Meeting Minutes. Vote called. **Motion** carries 4-0-1. Abstaining vote being Supervisor Bruner as he was absent.

**Financial Report:** Placed on record for audit later.

**EMC REPORT:**

Chief Tim Neiter was not present and did not provide a report for December 2025.

**PLANNING COMMISSION RECOMMENDATION:**

A Planning Commission Report was submitted as there was a Reorganizational and Regular Meeting held on Tuesday, January 6<sup>th</sup>, 2026. The Planning Commission met with Tracy Klinger who represented Denis Welker. It was advised to Tracy Klinger that the Planning Commission should do more research on whether additional lots are allowed to be created off a private drive. 421 Million Dollar Road Subdivision was accepted at the Planning Commission.

**ENGINEER REPORT:**

HRG, Inc. Alex Greenly was present to cover his report dated January 9<sup>th</sup>, 2026, on services that occurred during the month of December 2025.

**SOLICITOR REPORT:**

Solicitor Kanfer submitted his report dated January 8<sup>th</sup>, 2026, on services that occurred during the month of December 2025.

**ROADMASTER REPORT:**

A report was submitted for December 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland informed the Board of Supervisors that boom mowing was done throughout the township, new led lights were put in the shop, new water lines installed to wash bay, and trees and limbs were removed from roads after numerous windstorms. The John Deere 310 Backhoe had fan belt replaced. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to list the F-350 and the plow, with a reserve of \$2,500.00 on the plow, on PA Municibid. Vote called. **Motion** carries 5-0.

**SEO REPORT:**

A report was submitted on the work that was done for December 2025.

**FRIENDS OF FORT HALIFAX REPORT:**

A thank-you letter was presented to the Board of Supervisors from Alan Corson, corresponding secretary for the Friends of Fort Halifax.

**NUISANCE REPORT:**

**3371 Peters Mountain Road:** Solicitor Joseph Kanfer advised the Board of Supervisors that Tristan Krause has until 8:30 a.m. on Tuesday, January 13<sup>th</sup>, 2026, to enter a plea of guilty or not guilty.

**ADMINISTRATIVE:**

**Auditors' Report:** The Auditors' Reorganization Meeting Minutes that took place Tuesday, January 6<sup>th</sup>, 2026, will be placed on file.

**OLD BUSINESS:**

**Keiffer Road-Lot Consolidation:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve that Halifax Township pays for the recording fees to return the old right-of-way back to the rightful owners. Vote called. **Motion** carries 5-0.

**Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report:** No discussion or action taken.

**318 Matamoras Road-Jon Leslie:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to add 318 Matamoras Road-Jon Leslie to the agenda. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to give conditional approval to 318 Matamoras Road-Jon Leslie with the following conditions/contingences to be satisfied as set forth in the attached January 20<sup>th</sup>, 2026, letter from HRG, Inc.: Administrative Comments 1-5. Vote called. **Motion** carries 5-0.

**NEW BUSINESS:**

**Dennis Webster:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to pay \$100.00 invoice that Dennis Webster billed Halifax Township to allow dumping of used material. Vote called. **Motion** carries 5-0.

**AGENDA ITEMS FOR THE NEXT MEETING:**

**Keiffer Road**

**Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report**

**ANNOUNCEMENTS:**

Monday, February 2<sup>nd</sup>, 2026-Planning Commission Meeting at 7:00 p.m.

Monday, February 9<sup>th</sup>, 2026-Board of Supervisors Meeting at 7:00 p.m.

**ADJOURNMENT:**

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:14 p.m.  
Vote called. **Motion** carries 5-0.

**Respectfully submitted,**

**Sara M. Glace,  
Secretary/Treasurer**