

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, December 8th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

Jim Snyder: Jim Snyder had a question about what portion of Keiffer Road was being Vacating and Closed.

Christopher Gilmore: Christopher Gilmore had a complaint about the Road Department coming out and encroaching on his property to divert the water that creates water problems on the road especially during the winter. Halifax Township has 16.5 right-a-way. Christopher Gilmore claimed Halifax Township destroyed his property.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through Monday, December 8th, 2025. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, December 8th, 2025. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, November 10th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve Monday, November 10th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on record for audit later.

EMC REPORT:

Chief Tim Neiter was present and did provide a report for November 2025.

Adoption of 2025 Dauphin County EOP: A **Motion** was made by Supervisor Bruner and seconded by Paul to dispense with the reading of the 2025 Dauphin County EOP Resolution. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the 2025 Dauphin County EOP Resolution. Vote called. **Motion** carries 5-0.

PLANNING COMMISSION RECOMMENDATION:

A Planning Commission report was submitted as there was a meeting held on Monday, December 1st, 2025. The Planning Commission met with Tracy Klinger who represented Denis Welker, who desired to subdivide his property into camping lots, however Denis Welker's driveway is considered private so it can't service more than one resident. The Planning Commission members continue discussing the Sign Ordinance and met with Mike Gensemer, who represents Building Underwriters of PA, Inc., who advised that Labor and Industry (L&I) follow Appendix H of the IBC Code. The Planning Commission members voted to have Cunningham, Chernicoff, & Warshawsky, Inc. review the Sign Ordinance to review the Sign Ordinance for any inconsistencies once Cunningham, Chernicoff, & Warshawsky, Inc. provided an estimate of how much it would cost to review the Sign Ordinance.

Sign Ordinance: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to table the Sign Ordinance until further notice. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Alex Greenly was present to cover his report dated December 5th, 2025, on services that occurred during the month of November.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated December 4th, 2025, on services that occurred during the month of November.

ROADMASTER REPORT:

A report was submitted for November 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland informed the Board of Supervisors that boom mowing and shoulder grading were done throughout the township, new signs were put up and leaves and debris cleaned out of inlets. The Sterling 9000 had four batteries replaced with new ones.

Steam Jennie-Quotes: Three quotes were presented to the Board of Supervisors to purchase a Steam Jennie for Wash Bay. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the purchase of Alkota in the amount of \$8,504.30. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to fund the balance. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done for November 2025.

FRIENDS OF FORT HALIFAX REPORT:

No one was present and no report was submitted by Friends of Fort Halifax.

NUISANCE REPORT:

3371 Peters Mountain Road: Solicitor Joe Kanfer advised the Board of Supervisors that a complaint was filed but no date has been provided yet.

ADMINISTRATIVE:

COG Report: Chairman Bechtel gave an update about the COG Meeting that hosted at the Halifax Township Building on Thursday, November 20th, 2025, at 6:30 p.m. The study that was done by COG to keep the Emergency Services in Upper Dauphin County. Chairman Bechtel advised that an EMS Authority would be established for Millersburg and Halifax Township.

Budget Adoption Advertisement: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to sunshine approval to advertise the Budget Adoption Meeting will be set for Monday, December 15th, 2025, at 7:00 p.m. Vote called. **Motion** carries 5-0.

Amended Solar Ordinance: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the Amended Solar Ordinance. Vote called. **Motion** carries 5-0.

Keystone Collection Committee Report-Melinda Warfel: No discussion or action taken.

OLD BUSINESS:

Keiffer Road-Ordinance Adoption: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Vacating and Closing Portion of Keiffer Road Ordinance 25-15-2025 in Halifax Township for Shoop. Vote called. **Motion** carries 5-0.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report: Supervisor McBurney advised that he applied for a grant through DCED to help with the expense of making the Railroad Crossing Public. Discussion focused on finding a broker for Fort Halifax.

NEW BUSINESS:

SPAAR-Fort Halifax Rocket Launching: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve SPAAR to use Fort Halifax to launch Rockets on Saturday, May 9th, June 27th, July 25th, and September 19th, 2026. Vote called. **Motion** carries 5-0.

318 Matamoras Road-Jon Leslie: Jon Leslie questioned the Board of Supervisors about what is required for Stormwater Management Plan if he reduced the square footage to 9,837 square feet of disturbed impervious coverage. Jon Leslie is looking for Stormwater Management Exemption approval. HRG, Inc., Engineer Alex Greenly will re-review the Stormwater Management Plan for Jon Leslie.

Subdivision 421 Million Dollar Rd. Letter: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Subdivision 421 Million Dollar Road Letter stating "Upon review by Halifax Township's Municipal Engineer, Alex Greenly of HRG, Inc., for compliance with the Halifax Township Subdivision and Land Development Ordinance, the Halifax

Township Board of Supervisors will approve a subdivision for 421 Million Dollar Road, Halifax Township.” Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

Gaming Grant for Wash Bay

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC Quarterly Report

ANNOUNCEMENTS:

Monday, December 15th, 2025-Special Meeting, at 7:00 p.m.

Thursday, December 25th, 2025-Christmas, Office Closed

Thursday, January 1st, 2026-New Year’s Day-Office Closed

Monday, January 5th, 2026-Re-Org Meeting at 7:00 p.m.

Tuesday, January 6th, 2026-Auditors Re-Org. Meeting at 6:30 p.m.

Tuesday, January 6th, 2026-Planning Commission Re-Org. Meeting at 7:00 p.m.

Monday, January 12th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:02 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer